

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, January 4, 2006, 6:00 p.m.
Genworth – Building 2, State Room

ATTENDEES & QUORUM STATUS

Voting: Robert Berlin, Jim Hayden, Sharon Robbins, Christina Morgan, Cliff Vaught, Andy Shulick, Sri Mahadevan, Luis Naranjo, Jim Dedie, Jan Beach and Phil Doty – Quorum Present

AGENDA

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business** Confidentiality Agreement
Online Voting Board of Directors Project
PMI Insurance Renewal
- Old Business** 2006 Budget
Region 5 Leadership Meeting
Volunteer of the Year/Volunteer Recognition Meeting
VP, Programs Replacement
1000th Member Celebration
- Officer Reports**
- Review Key Upcoming Dates**
 - February 1 – Board Meeting
 - February 2 – 1000th Member Celebration
 - February 7 – Newsletter Articles Due to VP of Communications
 - February 15 – Chapter Dinner Meeting
 - March 1 – Board Meeting
 - March 15 – Chapter Dinner Meeting
 - May 3 – Golf Tournament
- Adjourn Meeting**

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting	Robert	2/1/06
New Business Cards	Robert	2/1/06
Define all positions in each committee and send to Phil Doty	All	2/1/06
Define Detailed Job Descriptions for Committee Positions	All	2/1/06
Send Guidelines to VSU	Renee Symons	2/1/06
Review By Law Changes proposed by Jim Dedie	All	2/1/06
Committee Status Reports to Jim Hayden for December 2005	All	1/12/06
Post chapter templates to Board-only website	Sri, Christina	2/1/06
Name VP of Programs	Jim	1/12/06

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution
Transportation to and from the January 20-22 Leadership Meeting in Charlotte, NC.	Jim Hayden and Christina Morgan will drive. The group will meet at 8am in the back of the Holiday Inn Koger Center the morning of Friday, January 20.

DECISIONS

The following decisions were made or discussed in the meeting:

- Board voted to approve the proposed 2006 chapter budget.
- Board voted on the 2005 Volunteer of the Year to be named at the January 2006 Chapter Dinner Meeting.

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- n/a

ACTIVE SUBCOMMITTEES

Charter	Members
Strategic Planning Committee	Robert - Sharon, Luis
1000 th Member Celebration Committee	Andy - Joe Garritano, Director
Volunteer Recognition Committee	Phil - Luis, Robert
K-12 Project Management Program Committee	Robert - Tim Golden, Director
Discretionary Spending by the Board	Jim Dedie - Robert, Luis
Online Voting Committee	Robert - Luis, Christina