

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, March 1, 2006, 6:00 p.m.
Genworth – Building 2, State Room

ATTENDEES & QUORUM STATUS

Voting: Robert Berlin, Jim Hayden, Sharon Robbins, Christina Morgan, Cliff Vaught, Andy Shulick, Sri Mahadevan, Luis Naranjo, Jan Beach, Sally Deering and Phil Doty – Quorum Present

AGENDA

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business**
 - Region 5 Budget Request
 - Charter Renewal / Tax Filings
 - Update Budget for West End Pilot
 - VSU Program / PMI CVC Alignment
 - Backup Presentation for Programs
- Old Business**
 - Electronic Voting Project Progress
 - Policy and Procedure Update Project
 - Outreach (West End Pilot May – July)
 - Strategic Planning Meeting Next Steps
 - Region 5 Leadership Update '07

Officer Reports

Review Key Upcoming Dates

- April 1, 2006 – Saturday Seminar #1 (C094-060401B)
- April 5, 2006 – Board Meeting
- April 19, 2006 Chapter Dinner Meeting
- April 22, 2006 – Spring PMP Certification Seminar Session #1
- April 29, 2006 – Spring PMP Certification Seminar Session #2
- May 6, 2006 – Spring PMP Certification Seminar Session #3
- May 3, 2006 – Board Meeting
- May 3, 2006 – 2nd Annual PMI Golf Tournament
- May 18, 2006 – Chapter Dinner Meeting (West End – The Place)
- May 3 – Golf Tournament

Adjourn Meeting

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting	Andy	4/5/06
Schedule Strategic Planning Meeting for March 11 or 18 with Alan Mills	Robert	4/5/06
Send Sharon R5 requirements for collaboration tools	All	4/5/06
Robert to provide high-level milestones for Electronic Voting project	Robert	4/5/06
Post new Policies and Procedures document to SharePoint	Sharon	3/1/06
Provide feedback on Policies and Procedures document	All	3/15/06
Write blurb for each 30-Minute Project Manager sessions	Jim	3/15/06

Create grid of newsletter articles and responsibilities with deadlines	Christina	3/15/006
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QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution

DECISIONS

The following decisions were made or discussed in the meeting:

- Board voted to approve contributing \$1200.00 to the Region 5 Leadership Meeting for 2007.
- Board voted to approve \$5000.00 budget for West End Dinner Meeting Pilot Project.

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- Dr. Ben attended from VSU to offer a partnership with PMI CVC for their Project Management educational track.

ACTIVE SUBCOMMITTEES

Charter	Members
Strategic Planning Committee	Robert - Sharon, Luis
K-12 Project Management Program Committee	Robert - Tim Golden, Director
Discretionary Spending by the Board	Jim Dedie - Robert, Luis
Online Voting Committee	Robert - Luis, Christina, David Harry, Susan Richardson
AVP Committee	Sharon
Public Library Donation Committee	Christina - Sharon
Region 5 Leadership Meeting 2007 Committee	Jim - Sharon
Support of VSU - Scholarships, Relationship Management, etc.	Jan - Luis