

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, May 3, 2006, 6:00 p.m.
Genworth – Building 2, State Room

ATTENDEES & QUORUM STATUS

Voting: Jim Hayden, Sharon Robbins, Christina Morgan, Cliff Vaught, Andy Shulick, Sri Mahadevan, Jan Beach, Sally Deering, Phil Doty and Joe Garritano – Quorum Present

AGENDA

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business**
 - Job Postings on the Website Brainstorm
 - Director/Volunteer Badges
 - Ads on Professional Development Site – Paid vs. Free
 - AVPs
- Old Business**
 - Policies & Procedures Update Project
 - Electronic Voting Project Progress
 - West End Pilot
 - Strategic Planning Meeting May 20th
 - Region 5 Leadership Update '07
 - Charter Renewal / Tax Filings/Incorporation Filings
- Officer Reports**
- Review Key Upcoming Dates**
 - May 18, 2006 – Chapter Dinner Meeting (West End – The Place)
- Adjourn Meeting**

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting	Cliff	6/7/06
Provide input on May Dinner Meeting Announcements Slides	All	5/12/06
Enter all previous Meeting Minutes Addendums	All	6/7/06
Provide feedback on Policies and Procedures document	All	6/7/06
Follow-up with Luis and Robert RE: Strategic Planning Meeting 5/20	Jim	5/10/06
Provide updates to Volunteers page on the website	All	6/7/06
Draft Business Plan for Chapter Online Store	Luis, Robert	6/7/06
Draft Policy for Board Coverage of All Chapter Events	Sally, Jim, Sharon	6/7/06
Send incorporation papers to the lawyers	Jim	5/30/06
Provide tax filings update	Sri	5/15/06

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution

DECISIONS

The following decisions were made or discussed in the meeting:

- Forward all job opportunities to VP of Communications.
- New name badges will not be ordered at this time.

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- n/a

ACTIVE SUBCOMMITTEES

Charter	Members
Strategic Planning Committee	Robert - Sharon, Luis
K-12 Project Management Program Committee	Robert - Tim Golden, Director
Online Voting Committee	Robert - Luis, Christina, David Harry, Susan Richardson
AVP Committee	Sharon - Jim, Sally
Public Library Donation Committee	Christina - Sharon
Region 5 Leadership Meeting 2007 Committee	Jim - Sharon