

**CVC Mission:** To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



**Meeting Minutes**

**PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS**

Wednesday, June 7, 2006, 6:00 p.m.  
Genworth – Building 2, State Room

**ATTENDEES & QUORUM STATUS**

Voting: Jim Hayden, Sharon Robbins, Luis Naranjo, Christina Morgan, Cliff Vaught, Andy Shulick, Sri Mahadevan, Sally Deering, Phil Doty and Robert Berlin – Quorum Present

**AGENDA**

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business**
  - October Leadership Meeting Attendance
  - Region 5 Finances
  - Web-posting of Chapter Financials
  - Leadership Institute
- Old Business**
  - Policies & Procedures Update Project
  - Electronic Voting Project Progress
  - West End Pilot
  - Strategic Planning Meeting Follow-up
  - AVPs
- Officer Reports**
- Review Key Upcoming Dates**
  - June 15, 2006 – Chapter Dinner Meeting (West End – The Place)
  - June 21, 2006 – Chapter Dinner Meeting
  - June 28, 2006 – Board Meeting (**Scheduled early for July 4<sup>th</sup>**)
  - July 19, 2006 – Chapter Dinner Meeting
  - July 20, 2006 – Chapter Dinner Meeting (West End – The Place)
  - August 2, 2006 – Board Meeting
  - October 14, 21, 28 – Fall PMP Certification Workshop
- Adjourn Meeting**

**ACTION ITEMS**

Action Item	Responsible Party	Deadline
Food for Next Board Meeting	Sri	6/28/06
Provide feedback on Policies and Procedures document	All	6/28/06
Provide updates to Volunteers page on the website	All	6/28/06
Request Allan Mills' outline from the Strategic Planning Meeting	Robert	6/28/06
Post Strategic Planning Meeting Notes on SharePoint	Sharon	7/15/06
Create Special Projects - AVP folder on SharePoint	Jim	6/28/06
Send reminder on Conf Line Usage	Christina	6/28/06
Attendees for October Leadership Meeting must register themselves	All	8/1/06
Confirm attendance of CPA at 6/28 Board Meeting	Sri	6/28/06

## QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution

## DECISIONS

The following decisions were made or discussed in the meeting:

- Board voted for VoteNow software procurement for chapter online board of directions election voting.
- Chapter Sponsorship of Leadership Institute falls within Year 3 of the chapter's strategic plan.
- Board will seek to implement AVP program in 2007.

## GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- October Leadership Meeting Attendance: Confirmed: Jim Hayden, Sharon Robbins, Andy Shulick, Sri Mahadevan. Possible: Christina Morgan, Luis Naranjo, Robert Berlin. Uncertain: Cliff Vaught, Sally Deering, Jan Beach. Not going: Phil Doty.

## ACTIVE SUBCOMMITTEES

Charter	Members
K-12 Project Management Program Committee	Robert - Tim Golden, Director
AVP Committee	Sharon - Jim, Sally
Public Library Donation Committee	Christina - Sharon
Region 5 Leadership Meeting 2007 Committee	Jim - Sharon