

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, October 4, 2006, 6:00 p.m.
Genworth – Building 2, State Room

ATTENDEES & QUORUM STATUS

Voting: Jim Hayden, Sharon Robbins, Christina Morgan, Andy Shulick, Sri Mahadevan, Luis Naranjo, Robert Berlin, Jan Beach, Tilithia Brown and Cliff Vaught – Quorum Present

AGENDA

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business** October Leadership Meeting Logistics
Volunteer Recognition Meeting Location
- Old Business** Annual Membership Survey
Electronic Voting Project Progress
CVC Board Policies and Procedures Progress
Region 5 Leadership Meeting Update
Policy Revision on Academic Relationships
Policy Revision for Vendor/Supplier Give-Aways for the Membership
- Officer Reports**
- Review Key Upcoming Dates**
 - October 13, 2006 – End of online elections
 - October 14, 21 and 28, 2006 – Fall PMP Certification Workshop
 - October 18, 2006 – Southside Chapter Dinner Meeting
 - October 19, 2006 – West End Chapter Dinner Meeting
 - November 1, 2006 – Board Meeting
 - November 11, 2006 – Saturday Seminar
 - November 15, 2006 – Southside Chapter Dinner Meeting
 - November 16, 2006 – West End Chapter Dinner Meeting
 - December 2, 2006 – Annual Transition Meeting
 - December 6, 2006 – Board Meeting
- Adjourn Meeting**

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting		11/1/06
Give CoOp Agreement paperwork to Jim	Robert, Luis	11/1/06
Assign someone to announce election results at October Dinner Meetings	Robert	10/11/06
Follow up on R5 funds from Metrolina refund (\$2700)	Sri	11/1/06
Finalize Policies and Procedures for individual committees	All	10/23/06
Revise Chapter Policy on Vendor/Supplier Give-Aways	Christina	11/1/06
Develop Procedure for handling Vendor/Supplier Gifts and Give-Aways	Luis	11/1/06
Confirm legality of Vendor/Supplier Give-Aways with CPA	Sri	11/1/06
Provide feedback to Luis on annual membership survey	All	11/1/06

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution

DECISIONS

The following decisions were made or discussed in the meeting:

- Formed committee for the Annual Volunteer Recognition Meeting

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- December 2, 2006 Annual Transition Meeting at The Crossings

ACTIVE SUBCOMMITTEES

Charter	Members
K-12 Project Management Program Committee	Robert - Tim Golden, Director
AVP Committee	Sharon - Jim, Sally
Region 5 Leadership Meeting 2007 Committee	Jim - Sharon
Volunteer Recognition Committee	Tilithia - Sally, Sharon, Robert