

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, November 1, 2006, 6:00 p.m.
Genworth – Building 2, State Room

ATTENDEES & QUORUM STATUS

Voting: Jim Hayden, Sharon Robbins, Christina Morgan, Sri Mahadevan, Luis Naranjo, Robert Berlin, Jan Beach, Betty Jane Hughes, Geoff Rollins, Bethany Bryans, Jack Crowley, Sally Deering and Cliff Vaught – Quorum Present

AGENDA

Open Meeting	Review & Approve Meeting Agenda and previous Meeting Minutes
New Business	Welcome New Board Members PMO LIG Group Tax Exemption Program PMI Leadership After Action Transition Meeting Preparation APLN CoOperative Agreement
Old Business	CVC Board Policies and Procedures Progress Region 5 Leadership Meeting Update
Officer Reports	
Review Key Upcoming Dates	November 11, 2006 – Saturday Seminar November 15, 2006 – Southside Chapter Dinner Meeting November 16, 2006 – West End Chapter Dinner Meeting December 2, 2006 – Annual Transition Meeting December 6, 2006 – Board Meeting January 3, 2007 – Board Meeting January 18, 2007 – THURSDAY in Innsbrook – Chapter Dinner Meeting and Annual Volunteer Recognition Dinner
Adjourn Meeting	

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting	Robert	12/6/06
Give CoOp Agreement paperwork to Sharon	All	12/6/06
Finalize Policies and Procedures for individual committees	All	12/2/06
Revise Chapter Policy on Vendor/Supplier Give-Aways	Christina	12/6/06
Develop Procedure for handling Vendor/Supplier Gifts and Give-Aways	Luis	12/6/06
RSVP to Sharon for Transition Meeting	All	ASAP
Add Jack Crowley to messages concerning Board Transition Meeting	Sharon	11/1/06
Add PMO LIG to Agenda for Board Transition Meeting	Sharon	11/24/06
Take the Annual Membership Survey	All	11/17/06
Send Group Tax Exemption form by deadline	Sri	11/3/06

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution

DECISIONS

The following decisions were made or discussed in the meeting:

- na

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- Board would like to support new PMO LIG and will review budget requests at the Annual Transition Meeting.

ACTIVE SUBCOMMITTEES

Charter	Members
AVP Committee	Sharon - Jim, Sally
Region 5 Leadership Meeting 2007 Committee	Jim - Sharon
Volunteer Recognition Committee	Tilithia - Sally, Sharon, Robert