

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes		
PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS		
<p>Wednesday, December 6, 2006, 6:00 p.m. Genworth – Building 2, State Room</p>		
ATTENDEES & QUORUM STATUS		
<p>Voting: Jim Hayden, Sharon Robbins, Christina Morgan, Luis Naranjo, Robert Berlin, Jan Beach, Geoff Rollins, Bethany Bryans, Sally Deering, Andy Shulick, Tilithia Brown and Cliff Vaught – Quorum Present</p>		
AGENDA		
Open Meeting	Review & Approve Meeting Agenda and previous Meeting Minutes	
New Business	<ul style="list-style-type: none"> Chapter By Laws Volunteer Meeting Logistics Guest Pass Policy Dinner Meeting Pricing Road Show Presentation at Capital One January Region 5 Leadership Meeting Approve 2007 Budget 	
Old Business	<ul style="list-style-type: none"> PMO LIG Budget Appropriation Library Donation Budget Appropriation 	
Officer Reports		
Review Key Upcoming Dates	<ul style="list-style-type: none"> January 3, 2007 – Board Meeting January 9, 2007 – Road show Presentation at Capital One January 18, 2007 – THURSDAY in Innsbrook – Chapter Dinner Meeting and Annual Volunteer Recognition Dinner January 19-20, 2007 – Region 5 Leadership Meeting in Williamsburg, VA February 7, 2007 – Board Meeting February 12, 2007 – Newsletter Articles Due to Communications Committee February 15, 2007 – West End Chapter Dinner Meeting February 21, 2007 – Southside Chapter Dinner Meeting March 7, 2007 – Board Meeting March 15, 2007 – West End Chapter Dinner Meeting March 21, 2007 – Southside Chapter Dinner Meeting 	
Adjourn Meeting		
ACTION ITEMS		
Action Item	Responsible Party	Deadline
Food for Next Board Meeting	Bethany	1/3/07
Revise Chapter Policy on Vendor/Supplier Give-Aways	Christina	2/7/07
Develop Procedure for handling Vendor/Supplier Gifts and Give-Aways	Luis	2/7/07
Sign up for Region 5 Leadership Meeting and Reserve Hotel Room	All	1/3/07

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution
Process for changing the chapter by-laws.	Sharon will work with PMI to have our By-Laws updated and approved in the correct manner. The Board will cooperate in the process by reviewing changes in a timely fashion.

DECISIONS

The following decisions were made or discussed in the meeting:

- Board voted to change pricing of monthly chapter dinner meetings to cover costs of the dinner events.
- Board voted to donation \$1000 in books to local public libraries.
- Board voted on the Betty Jane Hughes Volunteer of the Year.
- Board voted on gift for the volunteers for the Volunteer Recognition Meeting.

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

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ACTIVE SUBCOMMITTEES

Charter	Members
AVP Committee	Sharon - Jim, Sally
Region 5 Leadership Meeting 2007 Committee	Jim - Sharon
Volunteer Recognition Committee	Tilithia - Sally, Sharon, Robert, Bethany, Marshall, Christina, Luis