

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, May 2, 2007, 6:00 p.m.
Genworth – Building 2

ATTENDEES & QUORUM STATUS

Voting: Sharon Robbins, Christina Morgan, Geoff Rollins, Sally Deering, Betty Jane Hughes, Marshall Shelton, Bethany Bryans, Cliff Vaught, Jennifer Perrin – Quorum Present

AGENDA

Open Meeting Review & Approve Meeting Agenda and previous Meeting Minutes

New Business
New VP of Volunteerism is Jennifer Perrin
Archiving documents / Sharepoint
PMI Global Test Scam

Old Business
New By-laws Update
Policies and Procedures
Li Sophia (tables until June)
Provider of the Year
PMO LIG
Golf Tournament update
Placemats: 300 sold to PMI WDC

Officer Reports Professional Development reported over 70 participants at the April Seminar. Next seminar scheduled for June 9.

Review Key Upcoming Dates
May 14, 2007 – PMO LIG Meeting
May 16, 2007 – Southside Chapter Dinner Meeting
May 17, 2007 – West End Chapter Dinner Meeting
June 20, 2007 – Professional Development Seminar
June 21, 2007 – PMP Certification Workshop

Adjourn Meeting

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting.	Cliff	6/6/07
Send Communications the Event Flyer for the PMO LIG.	Sharon	6/6/07
Present a proposal for using Li Sophia as a fundraiser.	Luis	6/6/07
Research badges for volunteers.	Luis	6/6/07
Review and sign MOU with Ron Taylor (PMI WDC)	Sharon	6/6/07
Update web site for new VP of Volunteerism	Geoff	6/6/07
Create an on-board/off-board checklist for board members	Christina	7/4/07

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution
So far only 1 Chapter member has submitted questions related to the change in by-laws.	The proposed changes will remain open until June.
Advertisements for Golf Tournament	Recommendation for next year is to start selling ads earlier based on corporation's timelines with regards to their budgets.

DECISIONS

The following decisions were made or discussed in the meeting:

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GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- The Board discussed the process of getting the Chapter to review the By Laws changes.
- The Board tabled the Li Sophia topic.
- President-Elect wants the Officers to complete their policies & procedures.
- The PMO LIG needs leadership.
- The Golf Tournament is sold out.

ACTIVE SUBCOMMITTEES

Charter	Members
AVP Committee	Sally D., Jim H., Sharon G.
Golf Tournament	Luis N., Christina M., Christine Herman, Bethany Bryans, Ed Hellermann, Rebecca Reynolds, Jennifer Perrin, Dan Gutzmer, Rick Turnamian