

Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, August 1, 2007, 6:00 p.m.
Genworth – Building 1

ATTENDEES & QUORUM STATUS

Voting: Sharon Robbins, Christina Morgan, Betty Jane Hughes, Sally Deering, Marshall Shelton, Cliff Vaught, Jennifer Perrin, Jim Hayden – Quorum Present

AGENDA

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business**
 - Provider of the Year Award
 - Brain Storm Conference
 - AVP Status
 - MOU for 2008 Symposium
- Officer Reports** All
- Old Business**
 - Volunteer Badges
 - PMO LIG
 - Board Succession
 - Leadership Institute
- Review Key Dates**
 - Mon, Aug 27 – PMO LIG Meeting
 - Wed, Sept 5 – Board Meeting
 - Wed, Sept 19 – Southside Dinner Meeting
 - Thurs, Sept 20 – West End Dinner Meeting
 - Mon, Sept 24 – PMO LIG Meeting
 - Wed, Oct 3 – Board Meeting
 - Wed, Oct 17 – Southside Dinner Meeting
 - Thurs, Oct 18 – West End Dinner Meeting
 - Mon, Oct 22 – PMO LIG Meeting
 - Wed, Nov 7 – Board Meeting
 - Thurs, Nov 15 – West End Dinner Meeting
 - Mon, Nov 26 – PMO LIG Meeting

Adjourn Meeting

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting.	Jennifer	9/5/07
Research badges for volunteers.	Luis, Sally	9/5/07
Contact Members about Upcoming Elections	ALL	8/31/07
Determine by-laws impact for AVP implementation.	Christina	9/5/07
Finalize list of board members attending Leadership Meeting in Atlanta.	Sharon	9/30/07
Determine how board will meet for October 3 rd .	Sharon	10/3/07
Work on Brain Storm tasks agreed to in MOU.	Geoff, Christina	9/30/07
Budget Chapter of the Year printing costs in 2008 budget	Betty Jane, Christina	12/31/07

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution

DECISIONS

The following decisions were made or discussed in the meeting:

- Board decided to go with appointed AVPs. AVPs will be appointed by the committee chairperson and serve a one-year term. AVPs will not be elected and will not be voting members of the board. AVPs will also not move automatically into a board position, but may run for office in an election.
- Board decided to purchase volunteer badges for volunteers and let the volunteers maintain their own badges. Details will be proposed to the board by Sally and Luis to take into consideration the impacts to the Programs and Marketing committees. Board suggests starting the volunteer badge program in January 2008 so that the badges can be budgeted for.

GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- Board needs to contact members about volunteering for board positions in the upcoming elections.
- Election slate needs to be finalized by the end of August.

ACTIVE SUBCOMMITTEES

Charter	Members
Nominations Committee	Jim H.
Business Continuity Committee	Jim H.