

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting Project Management Professional (PMP) certification, and promoting association with other project management professionals.



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, November 7, 2007, 6:00 p.m.
Genworth – Building 1

ATTENDEES & QUORUM STATUS

Voting: Sharon Robbins, Christina Morgan, Geoff Rollins, Ed Hellerman, Betty Jane Hughes, Marshall Shelton, Bethany Bryan, Jim Hayden – Quorum Present

AGENDA

- Open Meeting** Review & Approve Meeting Agenda and previous Meeting Minutes
- New Business**
 - Member Renewals
 - Transition Meeting
 - Safe deposit boxes
 - RJEC Dues
- Old Business**
 - Chapter Finances
 - PMI Global Meeting after action report
- Officer Reports** NSTR – Nothing significant to report
- Review Key Upcoming Dates**
 - Nov 15, 2007 – West End Chapter Dinner Meeting
 - Nov 29, 2007 - Professional Development Seminar
 - Jan 02, 2008 – Chapter Board Meeting
 - Jan 02, 2008 – Chapter Board Meeting
 - Jan 17, 2008 – West End Chapter Dinner Meeting

Adjourn Meeting

ACTION ITEMS

Action Item	Responsible Party	Deadline
Food for Next Board Meeting.	Betty Jane	12/05/07
2007 Finance Rpt. to board members.	Betty Jane	11/12/07
Provide Communications with Jan. dinner event flyers.	Sally	12/01/07
Ask for volunteers to mail out brochures.	Christina	12/01/07
Call past members to inquire on why they did not renew their membership.	Bethany	12/01/07
Send out 2007 Survey e-mail blast.	Geoff	12/01/07
Investigate the cost of a storage unit	Betty Jane	1/02/07
Update Volunteer data to Jennifer	Board	11/16/07

QUESTIONS / ISSUES

The following questions or issues were raised during the meeting. If they were not also resolved within the meeting, an approach is identified.

Question / Issue	Approach / Resolution
Should PMI CVC renew its \$100 annual fee with RJEC?	Christina will contact RJEC to discuss.
Gifts for 2007 Volunteers	Sharon to speak to Jennifer.

DECISIONS

The following decisions were made or discussed in the meeting:

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GENERAL TOPICS OF DISCUSSION

The following topics were discussed in the meeting for informational purposes:

- 2007 Finance Report to board for 2008 budget.
- PMI Global's Strategic Alignment Initiative.
- PMI Global's virtual realities project that will consolidate SIGs and colleges.
- Member renewals, brochure created will be sent to PMI non-CVC members
- Transition meeting scheduled for Dec. 8th.
- Weekday Prof Dev Seminar scheduled for Nov. 29th. Turnout expected to be high.
- Sharon spoke at Quantico Outreach meeting regarding Six Sigma.

ACTIVE SUBCOMMITTEES

Charter	Members
Volunteer Recognition	Jennifer, TBD