

CVC Mission: To serve the professional interests of chapter members by enhancing expertise through project management education and training, supporting PMI certifications, and promoting association with other project management



Meeting Minutes

PMI CENTRAL VIRGINIA CHAPTER - BOARD OF DIRECTORS

Wednesday, June 3, 2009, 6:00 p.m.

Capital Ale

ATTENDEES & QUORUM STATUS

Voting: Christina Morgan, Debbie Corbet-Cooper, Bernie Hill, Sharon Robbins, Jim Robbins, Jane Newell, Joyce Glady, Bethany Bryans, Paul Gilbo, Ed Hellermann – Quorum Present; also attending -Jim Dedie

AGENDA

Open Meeting:	Review & Approve Meeting Agenda
	Review & Approve Prior BoD Meeting Minutes
Old Business:	2010 Elections
	Joint Research Project VCU & PMI CVC
	Seminar At Sea Cruise update
New Business:	R5 Leadership Conference Scholarship – request for increase funding
	Pay for dinner meetings for unemployed
	Mid-Year Budget Review – July Board Meeting
	Career Consortium Series
	Plans for PMI Leadership Institute Meeting in Orlando, Florida 8-10, 2009
	Spin relationship
Review Committee Reports:	1. Certification
	2. Communications
	3. Finance
	4. Marketing
	5. Membership
	6. Professional Development
	7. Programs
	8. Volunteerism
	9. Past-President
	10. President-Elect
	11. President
Review Action Items:	Last month's Action Items and New Action Items

Adjourn Meeting	
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ACTION ITEMS

Action Item	Resp	Deadline		
Update sharepoint calendar with the dates your team uses the conference line.	All Board members	ongoing		
Inform Nealand that PMI CVC will contribute to the R5 Leadership Scholarship fund	Debbie	7/1/09		
Pay R5 Leadership Scholarship @ .15/member (\$195)	Joyce	7/1/09		
Have financials reviewed for Mid-Year Budget review at next Board meeting	All	7/1/09		
Look at cost-effective room rates so Board can book early	Beth	7/1/09		
Pay \$3000 to VCU Elizabeth Murray Scholarship fund for golf tournament profit 2007, 2008, 2009	Joyce	7/1/09		
Review Sharepoint / Epiware for files that can be deleted or archived	All	7/1/09		
Create an archive / remove files from Sharepoint / Epi	Jim	8/1/09		
Put files on Epi instead of using Sharepoint (http://www.pmi-cvc.org/epi/ link to host site)	All	6/4/09		
Gain volunteers for continuance of PMO LIG	Sharon	7/1/09		
Projector "hand-off" to accommodate Steve Flannes Professional Development seminar	Beth & Paul	6/17/09		
Bring food to July 1 Board meeting	Joyce	7/1/09		
Bring food to the August 5 Board meeting	Jane	8/5/09		

QUESTIONS / ISSUES

Question / Issue	Approach / Resolution

DECISIONS

The Board approved the increased budget (\$65) for the R5 Scholarship. This year the request was increased from .10/member to .15/member. Only .10/member was budgeted.

The Board approved that unemployed Board members can attend both chapter meetings free of charge.

The Board approved presenting VCU with \$3000 addition to the Elizabeth Murray Scholarship fund from the proceeds of the golf tournament from 2007, 2008, 2009; and that VCU will not be the sole recipient of scholarship funds in the future. The Board also approved the use of the remaining proceeds from the 2007, 2008, 2009 golf tournaments to establish scholarship funds to attend PMI CVC Professional Development seminars.

GENERAL TOPICS OF DISCUSSION

The election slate has been filled for the 2010 elections. The candidates are: Paul Gilbo - President 2010; John Lombardi - President Elect 2010; Susan Thomas, Thomas White, Crystal Kord - Certification 2010-2011; Christine Herman, Thomas White, Robert Berlin - Marketing 2010-2011; Mike Vozar - Programs 2010-2011; Sally Deering - Volunteerism 2010-2011.

Dr. Randy Sleeth has submitted a proposal to PMI to research how PMs influence without direct authority. The research will include a survey. The current proposal is to invite PMI CVC members to a workshop. This workshop would include (1) filling out the survey, (2) having an interpretation of the survey results for each participant, (3) training session on how to influence. This workshop would be conducted in Spring 2010.

The PMI CVC / Hampton Roads Seminar @ Sea has only 2 cabins booked to date. The team has put together a schedule with definitive go/no-go decision points to determine the next action steps. The cruise prices have dropped, and the team will communicate the urgency to members and other chapters to book the cruise now. The updated information is on the website. The Houston chapter offered an alternative cruise, but there was little/no advantage to changing to that cruise.

Nealand Lewis, the R5 Mentor, requested .15/member at the last President's call for the Region 5 leadership scholarship. The Board agreed to the increase.

The Board agreed that since Board members are expected to attend both chapter meetings each month, it is a hardship for unemployed Board members. The chapter will pay the cost of the both meetings.

Debbie asked the Board members to review budgets and be prepared to discuss at the Board meeting in July.

The membership career workshop has now become a multi-event series. Each participating group must agree to host a 1-2 hour workshop. The organizations that have committed so far are: PMI CVC, VCN, and ISSA. Jane expects that other organizations will join this effort. The details of this consortium and the workshops are still being worked out.

The Board members that have indicated they will attend the PMI Leadership meeting are: Debbie, Paul, Joyce, Jane, Jim, Beth, Mike Vozar. The other Board members elected in July, will be invited to attend.

The Board awarded VCU with \$3000 addition to the Elizabeth Murray Scholarship fund from the proceeds of the golf tournament from 2007, 2008, 2009. In past years, VCU has been the sole recipient of scholarship funds. The Board determined that VCU will not be the sole recipient of scholarship funds in the future. The Board determined the remaining proceeds from the 2007, 2008, 2009 golf tournaments will establish scholarship funds to attend PMI CVC Professional Development seminars. The Professional Development scholarships will adopt the same process used for the Certification workshop scholarship.

The Cvent contract is ready to be signed. The new agreement will be effective as of July 1, 2009. The contract is valid for 1 year with 500 registrations provided at \$3.00/registrant. If registrations exceed 500, the cost per registrant will be \$3.50.

www.pmi-cvc.org URL is now available to access the new host website. All Board members will start putting files on Epi instead of Sharepoint. Jim will transition any remaining files from Sharepoint to Epi, and Sharepoint will be shut down at the end of June.

The following Board members agreed to receiving e-mails as a test of the CiviCRM e-mail blast function: Joyce, Bernie, Debbie, Paul, Beth, Christina, Jane, and Sharon.

The PMO LIG is on hiatus until September. New volunteers are needed to move this venue forward.

Several Professional Development events are scheduled: Steve Flannes and the SCRUM Master workshop in June, Lee Lambert in August, Neal Whitten in Sept, and Doug deCarlo in Oct.

The 30 minute meetings have been set up for both the Southside and West End meetings for the remainder of the year. Paul has already booked the January 2010 speaker, and there are no open speaker slots remaining in 2009.

The next Board meeting will be held on July 1 6:00pm at VACO.

ACTIVE SUBCOMMITTEES

Charter	Members
4 th Edition PMBOK Revisions Committee	Sharon Robbins, Kristen Baker, Betty Jane Hughes, and a lot of other people.
Nominations Committee	Christina Morgan, Debbie Corbet-Cooper, Sharon Robbins, Jim Dedie
Career Workshop Committee	Jane Newell, Suzanne Schimmel, Harvey Summers